

State Agency Workgroup

November 16, 2016

Attendees:

Laura Alvarez, TDOC
Michael Myszka, TennCare
Michael Needel, TDLWD
Stephanie Jarnigan, TDHS
Bob Currie, TDMHSAS
Jenifer Robl, TDMHSAS
Abigail Dowell, TDMHSAS

Notes and Action Steps:

Agenda Item	Notes	Action Item
Welcome and Introductions		
Implementation Progress	<ul style="list-style-type: none">• TDMHSAS updated workgroup on the publication of the homeless plan.<ul style="list-style-type: none">○ It has been approved for printing and should be available at the ICH meeting on November 29th○ The website should also be available on this date and will contain a pdf version of the plan, contact information for each CoC, Contact information for each regional housing facilitator, and links to websites with pertinent information noted in the plan○ DMHSAS's Communications Director is contact the Governor's office to discuss the possibility of a media event involving the Governor.○ The Communications Director will also be contact the other state departments to coordinate their communication and have their commissioners available.○ 5-7 smaller events will occur across the state to publicize the plan○ Dept. Communication Contacts provided by present agencies<ul style="list-style-type: none">▪ Melinda Kelsey, TDLWD▪ Neysa Taylor, TDOC▪ Stephanie Jarnigan, TDHS○ Also recommended was to use an action step form currently used at DHS. Each person on the workgroup would write down what they	<ul style="list-style-type: none">• TDMHSAS moving plan publicity forward through the department's communications director. Will communicate dates for events as they are set.• Stephanie to send DHS cadence form

	will do to further the work on an action step. Helps with accountability.	
Plan Implementation Process Change Proposal for ICH	<ul style="list-style-type: none"> • TDMHSAS would like to propose a new implementation process to the ICH, which will streamline the process. • The new process would assign one of the four workgroups (data, housing, prevention and pp&a) as the lead to each action step as opposed to several agencies. • The action steps would be assigned to the work group based on the agencies required to complete the step and what workshop they participate in. This will require a couple of agencies to add an additional workgroup to their schedule. We would also have at least 2 CoCs represented on each workgroup • The state agency workgroup would act more as an executive committee to the ICH and would no longer have specific action steps assigned to this group. • The state agency would help identify which action steps need to be reviewed by the larger ICH. This process will be based on completion dates, need for ICH action to move forward and stay on track, and those identified as priorities. • It was recommended that each workgroup be provided with a list of agencies that correlate to the different action steps • There was also another request to have the workgroup contact list re-sent. Please see attached. 	<ul style="list-style-type: none"> • Abigail to send workgroup contact list
Action Step Changes	<ul style="list-style-type: none"> • Recommended to go ahead and combine applicable action steps that have already been identified by the workgroups as needing to be combined and mark those that are already complete 	<ul style="list-style-type: none"> • TDMHSAS to combine applicable action steps and mark those that are already complete
ICH Agenda	<ul style="list-style-type: none"> • The group was provided a list of agenda items and discussed the priority of the agenda items in case there is not enough time to go over each one. <ul style="list-style-type: none"> ○ New Implementation Process ○ Process for reviewing action steps at ICH meetings ○ Action Step Review ○ Presentation by Mark Breece on Veterans Service homeless initiative ○ ICH Co-Leader Discussion ○ News/Updates – Including media event discussion 	
State Agency Updates	<ul style="list-style-type: none"> • A new portion of the state sub-group agenda will be a 	

	<p>time for state agencies to provide updates regarding work they are doing that impacts the plan and the state's work towards ending homelessness</p> <ul style="list-style-type: none"> ○ DHS: 2 Generation Strategy – Focuses on ending the cycle of poverty <ul style="list-style-type: none"> ▪ Targeted work with county mayors ▪ Focus on Education and Employment ▪ Several pilot projects: 1. Pellissippi State: mentor and childcare for students; 2. Smart Steps: childcare for a slightly higher income of those working or in school. Sliding scale co-pay; 3. Partner with ECD – connecting employers with individuals on caseloads ○ DLWD: WIOA Implementation <ul style="list-style-type: none"> ▪ Fully implemented by July 1, 2017 ▪ Regional plans due in a month and local plans due 2 weeks after ▪ One-stop operator bid will be going out in a month ○ TennCare <ul style="list-style-type: none"> ▪ Michael is following up with MCOs after discussion in the PP&A workgroup to find out what they are doing in regards to discharge planning and their housing and community resources ○ DoC: Public Safety Act – January 1, 2017 Implementation <ul style="list-style-type: none"> ▪ Standardized Assessment Tool (Strong R) that will be conducted from the time they go to court to the time they're released ▪ Graduated Sanction Program ▪ Development of a transition center in Memphis: 6 months prior to release, individuals can obtain jobs outside the fence, so they will have secure employment upon release ▪ Working on rebuilding the housing program. Adding case managers, so the housing coordinates will be able to spend more time focuses on housing. ○ TDMHSAS: Leadership Change <ul style="list-style-type: none"> ▪ A new commissioner was named this past October – Commissioner Marie Williams, formerly the Deputy 	
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	<p>Commissioner</p> <ul style="list-style-type: none"> ▪ A new Deputy Commissioner was named – Sejal West, formerly the Assistance Commissioner overseeing Mental Health programs for TDMHSAS ▪ Commissioner Williams has a long history in affordable housing as the creator of the Creating Homes Initiative. 	
Workgroup Leadership and Process	<ul style="list-style-type: none"> • Non-TDMHSAS Co-Leader Discussion <ul style="list-style-type: none"> ○ Information regarding expectations of a co-leader and the reasoning behind wanting a co-leader was provided. The listing of expectations is attached. ○ TDMHSAS requests that members of the workgroup consider their capacity to help lead the workgroup. The commitment expectation will be for 1 year. ○ TDMHSAS believes having a co-leader will create a greater sense of ownership from individuals outside of TDMHSAS and provide a path for sustainability of the ICH and workgroups even if TDMHSAS is unable to provide staff to continue in the leadership role. 	<ul style="list-style-type: none"> • Attached the Co-leader expectations